

JEFFERSON COUNTY COMMISSION

DATE: April 25, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Allen Drew - Crossroad Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

April 11, 2013

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution authorizing execution of an agreement with Jeffrey M. Sewell and to waive the 90-day waiting period for retirement conversion benefit.

Environmental Services

2. Resolution authorizing execution of an agreement with CDM Smith, Inc. to provide Arc Flash engineering services at the Cahaba River WWTP in an amount not to exceed \$54,200. (remaining budget \$1,221,608.83)
3. Resolution authorizing execution of an agreement with ALDOT for accommodation of utility facilities on public right of way for construction of a gravity main sewer in U. S. Highway 11 in the City of Bessemer and an agreement with Howard Johnson, President of Holiday Bowl Fun Center for construction of said sanitary sewer at no cost to the County.

Finance and IT - Commissioner Stephens

4. Resolution authorizing execution of an Engagement Letter with Warren, Averett, Kimbrough & Marino, LLC for 2012 financial statement and A-133 audits.
5. Resolution authorizing execution of an agreement with The Ike Gulas Law Firm, P.C. to represent the County in BP Oil spill litigation.

Finance

- 6. Approval of the Unusual Demands report.

Purchasing

- 7. Approval of Purchasing Minutes for week of 4/2/13 - 4/8/13 and 4/9/13 - 4/15/13.
- 8. Approval of Exceptions Report for week of 4/2/13 - 4/8/13 and 4/9/13 - 4/15/13.
- 9. Approval of Encumbrance Report for week of 4/2/13 - 4/8/13 and 4/9/13 - 4/15/13.
- 10. Resolution to ratify credit card statement dated 1/26/13 - 2/22/13.

Budget Management Office

- 11. Approval of Staff Development report.

a. Multiple Staff Development

- i. Family Court - 10 participants
Beverly Alldredge, Damian Hillary, Dan Sudd, \$200.00
Georgia Brennan, Toni Richardson, Tiffany Roper
Susan Moon, Rebecca Snoddy, Ken McMullen & Kim McAdory
Alabama Gang Investigators Assn.
Pelham, AL – May 1-2, 2013
- ii. Family Court - 3 participants
Jerry Key, Cynthia Bunton-Fraizier & Tiffany Roper \$525.00
Alabama Council of Mental Health Boards
Birmingham, AL – May 8-9, 2013
- iii. Revenue - 2 participants
Lisa McGouch \$225.00
Paula Mitchell \$225.00
Certified Revenue Examiner Program
Hoover, AL – May 1-3, 2013
- iv. Sheriff's Office - 2 participants
Vince Gilham \$300.00
Michael Lewis \$300.00
Traffic Homicide Investigation
Birmingham, AL – August 5-16, 2013

b. Individual Staff Development

- i. Community Development
Frederick Hamilton (grant funds) \$602.02
Business Services Summit sponsored by U. S. Dept. of Labor
Atlanta, GA – May 8-10, 2013
- ii. Family Court

	Joy Handley		\$1,050.28
	Juvenile Sex Offender Management Conference		
	San Antonio, TX – June 2-8, 2013		
iv.	Family Court		
	Toni Richardson		\$45.00
	HOPE Seminar		
	Anniston, AL – May 10, 2013		
v.	General Services		
	Steven Terry		\$1,815.25
	Institutional Locksmith Education & Security		
	of Alabama		
	Atlanta, GA – May 19-24, 2013		
vi.	Inspection Services		
	William Mullins		\$1,023.72
	2013 Annual Education Conference of the Code Officials Assn.		
	of Alabama		
	Orange Beach, AL – May 13-16, 2013		
vii.	Revenue		
	Edgar Woodis		\$989.60
	Tax Audit		
	Atlanta, GA – July 21-26, 2013		
viii.	Tax Assessor - Birmingham		
	Persephone Golson	(State funds)	\$753.39
	AL III Basic Mapping		
	Montgomery, AL – April 16-19, 2013		
c.	For Information Only		
i.	Personnel Board		
	Robert Groce		\$5,295.80
	Lawson Process Flow Standard & Integration		
	Alpharetta, GA – May 12-17, 2013		
ii.	Personnel Board		
	Peter Blank		\$1,077.66
	ASTD 2013 International Conference		
	Dallas, TX – May 18-22, 2013		
iii.	Personnel Board		
	James Tornabene		\$747.98
	IPAC 2013 Conference		
	Columbus, OH – July 20-25, 2013		

12. Approval of Budget Transaction report.

a. Position Changes and/or Revenue Changes

1. Probate Court \$163,700

Increase expenditure and revenue budgets to purchase 200 voting booths costing \$818.50 each including shipping. Jefferson County Commission will be reimbursed by the State of Alabama - Part II HAVA Grant funds.

2. Emergency Management Agency \$462.50

Increase revenue and expenditures to record a reimbursement from Explorer 209 for items purchased at a state surplus.

b. Other Budget Transactions

3. County Attorney \$7,430

Shift funds from other professional services and add purchasing memorandum to purchase a copier.

4. Tax Assessor - Birmingham \$27,238

Add purchasing memorandum to purchase a heavy duty copier/plotter, Oce TD750 multi-function system.

5. General Services \$34,625

Shift funds to cover cost of video equipment for Birmingham Courthouse.

Information Technology

13. Resolution authorizing execution of Amendment No. 2 to the agreement with En Pointe Technologies, Sales, Inc. to provide VMWare maintenance and support which will amend the scope of work, amend term of agreement and amend compensation in the amount of \$24,872.38. (remaining budget \$24,714.05)
14. Resolution authorizing execution of Amendment No. 1 to the agreement with Teklinks, Inc. to provide maintenance and support for EMC DiskXtender for the period March 20, 2013 - March 19, 2014 in the amount of \$11,176.51. (remaining budget \$54,515.03)

Health and General Services - Commissioner Bowman

General Services

15. Resolution authorizing execution of Amendment No. 1 to the agreement with MW/Davis Dumas & Associates, Inc. for boiler replacement at the Tom Gloor Building which will increase compensation by \$8,000 to a total of \$34,000 to cover increase in scope of work. (remaining budget \$233,500)
16. Resolution authorizing execution of Amendment No. 1 to the agreement with MW/Davis Dumas & Associates, Inc. for boiler replacement at the Birmingham Courthouse which reduces compensation by \$8,000 to a total of \$22,000. (remaining budget \$362,529.75)
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Land Planning - Commissioner Knight

Inspections Services

17. Resolution to approve the following appointments to serve on the Plumbing and Gas Board of Adjustments and Appeals beginning upon approval.
 - a. H. Doug Redd, Attorney - 3 year term
 - b. James Davis, Engineer - 3 year term
 - c. Ken McIntyre - Alabama Gas Corp - 2 year term
 - d. Eric Bonham, Plumbing & Gas Contractor - 5 year term
 - e. Brad A. Hinton, Jr. - Plumbing & Gas Contractor - 5 year term

Land Planning & Development Services

18. Beverage Case: B-2013-004 Savannahs Food Mart, LLC, applicant; d/b/a McCalla Texaco located at 5528 Eastern Valley Road, McCalla for an off-premise retail beer and wine license
 19. Beverage Case: B-2013-005 Riverbreak, Inc., applicant; Frankie Sue Brakefield, Owner/Manager, d/b/a River Cafe located at 7749 Smith Camp Road, Adger for an 032 Club Liquor - Class II (on-premise only) license.
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Roads and Transportation - Commissioner Brown

Community & Economic Development

20. Resolution authorizing execution of Amendment No. 1 to the agreement with Southeastern Sealcoating, Inc. for the Murphree Road Improvements Project which will increase the construction days from 60 to 120. All other terms and conditions shall remain the same. (remaining budget \$17,754.38)
21. Resolution that the Homebuyer Assistance loan made to Robert L. Davis is in default and that Regions Bank is authorized to represent th County in concurrent foreclosure actions and to authorize execution of foreclosure documents related to this case.
22. Resolution authorizing the processing of rehabilitation construction grants for CDBG and CDBG Disaster Recovery Programs and authorizing the CFO to issue checks for the grants for individual properties in an amount not to exceed \$30,000 per case.
23. Resolution authorizing execution of a grant agreement with the Alabama Emergency Management Agency to provide funds in the amount of \$135,591 (cash and in-kind match - \$45,174) for a community safe room project in Oak Grove.
24. Resolution authorizing the award and execution of an agreement for the Trussville Senior Center Project to lowest responsible bidder, Richard Sprouse Construction, Inc. in the amount of \$112,692 - CDBG funds.

Roads & Transportation

25. Request from Fultondale Gas to locate their facilities on County right-of-way.

26. Resolution authorizing execution of Supplemental Agreement No. 2 with ALDOT and Red Mountain Park Commission for right of way acquisitions on the High Line Rail Trail Project to modify funding in the original agreement to be 100% (80%-federal/20% Red Mountain Park Commission) with no cost to the County.
 27. Resolution authorizing execution of an agreement with the City of Trussville to share responsibilities for the resurfacing of Floyd Bradford Road from U. S. Highway 78 to Dollar Road at no cost to the County. City of Trussville to pay 20% match required by ALDOT.
 28. Resolution authorizing execution of an agreement with ALDOT for intersection improvements at Mayfield Road & Montevallo Road and at Crosshaven Drive & Valley Drive in the amount of \$30,000 (County portion). (remaining budget \$0)
 29. Resolution authorizing execution of Amendment No. 7 to the agreement with Engineering Services Associates, Inc. to provide Infrastructure Management System upgrades and maintenance in the amount of \$110,259.97(total contract \$1,564,251.46). (remaining budget \$408.88)
 30. Resolution authorizing execution of an agreement with Neel Schffer, Inc. to provide professional services for the extension of Galleria Boulevard from Lorna Road to SR-150 in the amount of \$150,557. (remaining budget \$0)
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VI. NEW BUSINESS