

## JEFFERSON COUNTY COMMISSION

**DATE:** April 24, 2012

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Pastor Charles Hollingsworth - Friendship Baptist Church of Brighton

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

April 10, 2012

**V. RESOLUTIONS**

**Administrative Services - Commissioner Carrington**

No resolutions or agreements.

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**Finance and IT - Commissioner Stephens**

1. Resolution to approve the appointment of Victor Walker to serve on the McCalla Area Fire District Board beginning upon approval and ending November, 2016.
2. Resolution that a new credit card account be opened with the Jefferson County Employees Credit Union and that the County Manager, Tony Petelos be authorized to sign the necessary documents.

**Finance**

3. Resolution to transfer funds among various operating and capital funds for FY2011 as required to provide for cash needs.
4. Approval of the Unusual Demands report.

**Purchasing**

5. Approval of Purchasing Minutes for week of 3/29/12 - 4/4/12 and 4/5/12 - 4/11/12 and Addendum No. 1.
6. Approval of Encumbrance Report for week of 3/29/12 - 4/4/12 and 4/5/12 - 4/11/12.

**Budget Management Office**

7. Approval of Staff Development report.

Multiple Staff Development

Probate Court - 3 participants  
Alan L. King \$260.40  
Sherri C. Friday \$260.40  
Sarah J. Rhodes \$351.20  
Alabama Law Institute 2012 Spring Conference  
Tuscaloosa, AL – Mary 17-18, 2012

Revenue - 2 participants  
Paula Mitchell \$225.00  
Lisa McGough \$225.00  
Altist Certified Revenue Examiner Program  
Hoover, AL – May 2-4, 2012

Individual Staff Development

Commission  
Sandra Little Brown \$232.00  
Assn. of County Commissions of Alabama - County Day  
Montgomery, AL – May 2-3, 2012

Board of Equalization  
Lisa Mayes (state funds) \$543.11  
Site Visit to E-Ring home office - training for Jeff Co support  
Atlanta, GA – March 25-28, 2012

Jane Mardis (state funds) \$402.60  
AL Assn. of Assessing Officials Education Committee  
Planning Meeting  
Orange Beach, AL – April 25-26, 2012

General Services  
Jeffrey S. Smith \$1,770.08  
International Assn. of Clerks, Recorders, Election Official &  
Treasurers 41<sup>st</sup> Annual Conference  
Albuquerque, NM – June 28 - July 3, 2012

Office of Senior Citizen Services  
Barbara Shores Martin (grant funds) \$516.96  
Alabama Gerontological Society Annual Conference  
Huntsville, AL – April 11-13, 2012

8. Approval of Budget Transaction report.

1. Information Technology \$56,885.90

Shift funds and add purchasing memorandum to replace Infoblox DNS/DHCP

appliances.

9. Approval of Request for Certifications report.

Finance - Accounting

Senior Accountant - 2 regular positions

Principal Accountant - 2 regular positions

General Services - Elections

Chief Elections Officer

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## **Health and General Services - Commissioner Bowman**

### **General Services**

10. Resolution authorizing execution of Amendment No. 2 to the agreement with Rapiscan Systems to provide maintenance and support for ten (10) electronic scanners for the period April 1, 2012 - March 31, 2013 in the amount of \$42,406.20. (remaining budget \$101,470.80)
11. Resolution authorizing execution of Amendment No. 2 to the agreement with Gruber Power Services to provide UPS maintenance for the period April 1, 2012 - March 31, 2013 and to add an additional UPS unit in the amount of \$10,732. (remaining budget \$75,026.10)

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## **Land Planning - Commissioner Knight**

12. Resolution to approve the transfer of five million dollars from Jefferson County E-911 Account to the Jefferson County 911 Emergency Communications District Board of Directors Account to establish the E-911 Center at the Center Point Satellite Courthouse.

### **Circuit Court - Bessemer Division**

13. Resolution to approve the request for compensation from Sibyl Chappell for serving as Absentee Elections Manager, Bessemer Division for the Primary Election held on March 13, 2012 in the amount of \$9,200 (46days @\$200 per day).

### **Emergency Management Agency**

14. Resolution to acknowledge an agreement with Mark Kelly to serve as Public Information Officer for FY2011/2012 in the amount of \$20,000. (remaining budget \$29,800)

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## **Roads and Transportation - Commissioner Brown**

### **Community & Economic Development**

15. Resolution authorizing execution of the Certification of Categorical Exclusion and Determination for the Spring Gardens I & II Rental Rehabilitation Project that specifies that this project is categorically excluded and meets the conditions specified.

**Roads & Transportation**

16. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 11 in the amount of \$18,600.
17. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 49 in the amount of \$1,735.
18. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road project, Tract No. 50 in the amount of \$5,300.
19. Request from AT&T to locate their facilities on Jefferson County rights-of-way.
20. Resolution authorizing execution of Amendment No. 2 to the agreement with AECOM Technical Services, Inc. to extend the expiration date on the Blossburg Road Widening Project from Main Street in Graysville to Corridor X contract to October 4, 2013.

**Office of Senior Citizen Services**

21. Resolution to accept \$35,000 in grant funds from the Alabama Department of Senior Services to be used for support of the Information & Referral Specialist Program for 2012 at the Aging Disability Resource Center.

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**VI. NEW BUSINESS**

**General Services**

1. Resolution to approve the request from James W. Carlisle to waive the ninety day requirement for sick leave conversion beginning April 21, 2012.