

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: July 17, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 26, 2012

V. PUBLIC HEARING

(a) Roads & Transportation - Permanent partial closure and discontinuance of roadway maintenance:

- i. Mulga Loop Road (undeveloped area), a/k/a Templeton Road between Minor Parkway and Reading Avenue due to the unabated dumping of garbage and other rubbish
- ii. Altadena Lake Drive at its southwestern intersection with Camp Horner Road due to the submission of a petition by the residents of Altadena Lake Subdivision

(b) Land Planning & Development Services - Rezoning Hearing

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to approve appointment of George J. Tablack to the at will position of Chief Financial Office of Jefferson County upon successful completion of pre-employment screening.
2. Resolution that any contract between the County and a consulting firm retained to provide advice relating to Cooper Green Mercy Hospital shall clearly state that such firm shall report to, work with and provide advice to the County Manager and not to any individual member or subset of members of the governing body of the County.

Human Resources

3. Resolution authorizing execution of an amendment to the agreement with EDPM, Inc. to provide employee background investigation services for the period August 1, 2012 - July 31, 2013 in the amount of \$10,000. (remaining budget \$0)

Pension Board

4. Resolution to approve pension contribution and County match for Malinda Stubbs Parker, Tax Collector's office due to granted military leave of absence in the amount of \$965.78.

Personnel Board

5. Resolution to acknowledge amendments/agreements between the Personnel Board and the following:
 - (a) Technical Innovations - to provide audio and visual maintenance services for the test administration facility for FY2012-2013 - \$36,100 (remaining budget \$0)
 - (b) Adtrav Travel Management - to provide travel services for FY2012-2013 - \$85,000 (remaining budget \$2,000)
 - (c) Freedom Reporting - to provide transcription services for FY2012-2013 - \$18,000 (remaining budget \$0)
 - (d) Balch & Bingham, LLP - to provide legal representation for FY2012-2013 - \$246,000 (remaining budget \$385,000)
 - (e) Lloyd, Gray, Whitehead & Monroe, PC - to provide legal representation for FY2012-2013 - \$120,000 (remaining budget \$265,000)
 - (f) Bright House Networks Business Solutions - to provide an updated component to the disaster recovery system for the period August 1, 2012 - July 31, 2013 - \$5,138.15 (remaining budget \$861.85)

Environmental Services

6. Resolution authorizing execution of an agreement with Oce North America, Inc. to provide TDS750 multi-system, printer supplies and maintenance/support for large format scanner/plotter for the period June 11, 2012 - June 10, 2013 in the amount of \$34,246.20. (remaining budget \$0)
7. Resolution authorizing execution of Amendment No. 1 to the agreement with Engineering Services Associates, Inc. to provide additional survey, engineering and construction management for the Fairmont, Halls Branch and Harriman Pump Station upgrades in the amount of \$48,142.45 (\$191,669.65 total). (remaining budget \$0)
8. Resolution to award and authorize execution of an agreement with lowest, responsible bidder, Baird Contracting Company, Inc. to provide upgrades to Fairmont, Halls Branch and Harriman Pump Stations in the amount of \$1,406,351. (remaining budget \$0)
9. Resolution authorizing execution of an agreement with DebtNext Solutions, LLC to provide RFP development for collection services in the amount of \$7,500. (remaining budget \$430,870)
10. Resolution authorizing execution of an agreement with Black & Veatch Corporation to provide engineering services for the Sanitary Sewer Modeling of the Turkey Basin in the amount of \$270,000. (remaining budget \$0).
11. Resolution authorizing execution of an agreement with CH2M Hill to provide engineering services for the Specifications, Standard Details and Design Guidelines Update Project in the amount of \$215,000. (remaining budget \$0)
13. Resolution authorizing execution of a Permit Agreement with ALDOT for installation of a sanitary sewer in U. S. Highway 31 right-of-way in the City of Hoover and an agreement with McDonald's Corporation regarding said sanitary sewer at no cost to the County.

14. Resolution authorizing execution of Amendment No. 1 to the agreement with United States Department of Agriculture/ Nature Resources Conservation Service to extend the Village Creek tornado cleanup to August 27, 2012 at no additional costs.
15. Resolution authorizing execution of a corrected agreement with Goodwyn, Mills & Caywood, Inc. to provide engineering services related to the sanitary sewer relocation for extension of Corridor X to U. S. Highway 31 in the maximum reimbursable amount of \$113,142.96. (remaining budget \$0)
16. Resolution authorizing execution of an agreement with B. L. Harbert International, LLC for the Al Seier Road Pump Station Valve Rebuild project in the amount of \$48,079. (remaining budget \$0)

Finance and IT - Commissioner Stephens

17. Resolution authorizing the Director of Land Planning & Development to execute any and all actions necessary to effectuate a change of zoning for certain McCalla area property for public recreational facilities.
18. Resolution to approve the reappointment of Steve Rusk to serve on the Mt. Olive Fire District Board of Trustees for a five year term ending June, 2017.
19. Resolution to approve the appointment of Joe McConnell to fill the unexpired term of Denny Harp on the McAdory Area Fire District Board of Trustees for a term ending December 31, 2015.

Finance

21. Approval of the Unusual Demands report.
22. Resolution providing compensation to Travis Hulsey in the form of premium pay for the performance of additional duties of the Acting Finance Director.

Purchasing

23. Approval of Purchasing Minutes for week of 6/12/12 - 6/18/12 and 6/19/12 - 6/25/12.
24. Approval of Exceptions Report for week of 6/12/12 - 6/18/12 and 6/19/12 - 6/25/12.
25. Approval of Encumbrance Report for week of 6/12/12 - 6/18/12 and 6/19/12 - 6/25/12.

Budget Management Office

26. Approval of Staff Development report.

Multiple Staff Development

Board of Equalization - 6 participants	
Jane Mardis	\$1,049.20
Mike Callahan	\$1,054.46
Robin Henderson	\$1,047.73
Don McAllister	\$1,061.46
Bob Rogers	\$1,065.31
Mark Wilson	\$ 470.13

Alabama Assn. of Assessing Officials Conference
 Orange Beach, AL – August 14-17, 2012

Environmental Services - 2 participants	
David Willoughby	\$534.22
Gary L. Nelson	\$530.51
2012 67 th Annual AWPCA Conference	
Florence, AL – July 29-31, 2012	
Environmental Services - 2 participants	
Monte Suggs	\$550.05
Raphael Richards	\$418.43
SCADA Configuration	
Alpharetta, GA – July 22-25, 2012	
Tax Assessor - 2 participants	
Teresa Defnall	\$491.64
Betty Jane Alfano	\$ 76. 50
AAAP Summer Conference - Receiving Certificate	
Orange Beach, AL – August 15-17, 2012	

Individual Staff Development

Cooper Green Mercy Hospital	
Sandra Hullett, M.D.	\$995.00
National Assn. of Public Hospitals 2012 Annual Conference registration	
San Francisco, CA – June 19-22, 2012	
Sarah Square	\$2,121.00
Infusion Nurses Society - Re-certification - Certified Nurse Infusionist	
Las Vegas, NV – April 27 - May 4, 2012	
Probate Court	
Sherri Friday	\$802.00
Alabama Probate Judges Summer Conference	
Gulf Shores, AL – August 6-8, 2012	
Roads & Transportation	
James F. Henderson, Jr.	\$1,452.46
IRWA 2012 Summer Conf. & Course 205: Bargaining Negotiations	
Orange Beach, AL – July 24-28, 2012	

27. Approval of Budget Transaction report.

Position Changes and/or Revenue Changes

- (i) Information Technology \$0
 Re-grade Communications Coordinator currently a Grade 21 to a Grade 28. Annual cost of position \$62,130.
- (ii) General Services \$215,539.62
 Increase revenue and expenditures to record an insurance settlement for storm damage to roof at

Ketona.

(iii) Roads & Transportation \$157,250

Shift funds from various operating accounts to cover overtime. Additional funds are required.

Other Budget Transactions

(iv) Roads & Transportation \$10,000

Shift funds from a capital account to an operating account to purchase 41 computers.

(v) Information Technology \$84,000

Shift funds and add purchasing memorandum to replace internet proxies and antivirus.

(vi) Human Resources \$2,290

Shift funds from a capital account to cover the cost of telephone system.

28. Approval of Request for Certifications report.

Community Development

Administrative Assistant I
Accountant

General Services - Administration

Maintenance Repair Worker

Roads & Transportation - Administration

Administrative Analyst

Roads & Transportation - Highway Maintenance - Bessemer

Security Officer - 2 positions
Herbicide Applicator
Truck Driver
Skilled Laborer - 2 positions
Public Works Coordinator
Bridge Maint. Worker
District Highway Maintenance/Camp Superintendent - regular & provisional position

Roads & Transportation - Highway Maintenance - Ketona

Security Officer
Skilled Laborer - 6 positions
Public Works Coordinator
District Highway Maintenance/Camp Superintendent

Roads & Transportation - Highway Traffic Engineering

Traffic Maintenance Worker - 2 positions

Environmental Services - Administration/Line Maintenance

Sewer Const./Maint Supervisor

Environmental Services - Valley Maintenance Shop

Skilled Laborer

Information Technology

29. Resolution authorizing execution of Amendment No. 2 to the agreement with Persidio Networked Solutions, Inc. to provide maintenance and support for IronPort security bundle for the period June 12, 2012 - June 11, 2013 in the amount of \$40,062. (remaining budget \$206,082.25)
30. Resolution authorizing execution of Amendment No. 3 to the agreement with Kronos, Inc. to provide annual maintenance for Kronos software and hardware for the period April 2, 2102 - April 1, 2013 in the amount of \$48,513.14. (remaining budget \$44,505.76)
31. Resolution authorizing execution of Amendment No. 1 to the agreement with Microsoft Corporation to provide maintenance and support for Microsoft software applications for the period July 1, 2012 - June 30, 2013 in the amount of \$62,020. (remaining budget \$144,562.25)
32. Resolution authorizing execution of Amendment No. 2 to the agreement with Iron Mountain Information Management, Inc. to provide off-site microfilm and tape media storage until April 30, 2013 in an amount not to exceed \$70,000 (Data Center \$25,000/Probate & BOE \$45,000). (remaining budget \$141,562.25)
33. Resolution authorizing execution of Amendment No. 2 to the agreement with Teklinks, Inc. to provide Cisco equipment and software to support County departments and PACA members for the period July 1, 2012 - June 30, 2013 in an amount not to exceed \$500,000.

Sheriff's Office

34. Resolutions to acknowledge the following agreements/amendments:
 - (a) Yarbrough Company, Inc. - to provide food services for the period June 1, 2012 - May 31, 2014 - cost based on inmate population/estimated to be \$1,500,000 annually
 - (b) Advance Correctional Health - amendment Section 1.1 PHYSICIAN of original contract to clarify language to use a Mid-Level Practitioner, with approval of the Sheriff.
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Health and General Services - Commissioner Bowman

Cooper Green Mercy Hospital

35. Resolution authorizing execution of an amendment to the agreement with Behavior Health Concepts of Alabama, Inc. to provide geriatric psychiatric services for inpatients for FY 2011-2012 in the amount of \$630,260. (remaining budget \$509,483.22)
36. Resolution authorizing execution of an agreement with Donald H. Marks, M.D. to provide physician services for the period January 1, 2012 - December 31, 2012 in the amount of \$199,517.04. (remaining budget \$204,915.87)
37. Resolution authorizing execution of service agreement with Philips Healthcare for mammography system, Swissray Modulaire and ultrasound system for the period November 22, 2011 - September 30, 2012 in the amount of \$65,211.04.
38. Resolution authorizing execution of an amendment to the agreement with Jefferson Clinic, PC to provide physician staffing and supervision for the remainder of FY2012 in the amount of \$2,753,391.

39. Resolution authorizing execution of an agreement with InterSystem Corporation to provide annual maintenance and support for Cache Entree with Shadow Server subscription software updates for the period March 1, 2012 - February 28, 2013 in the amount of \$79,200. (remaining budget \$4,900)

40. Resolution authorizing execution of an amendment to the agreement with Eye Foundation, Inc., d/b/a UAB Callahan Eye Hospital to provide surgical services for eye cases not provide by CGMH for FY2011-2012 in the amount of \$90,000.

General Services

41. Resolution authorizing execution of a Release and Termination of Lease for the DHR property with the City of Birmingham and The Public Building Authority of the City of Birmingham.

42. Resolution authorizing termination of lease with Bradford Recreational Community Association for convenience.

43. Resolution authorizing execution of an agreement with Swett & Associates to perform elevator audits, state certification applications, maintenance reports, call log reports for all elevators in facilities maintained by General Services in the amount of \$123,910 for the period July 1, 2012 - June 30, 2015.

Land Planning - Commissioner Knight

Land Planning & Development Services

44. Resolution authorizing execution of a License Agreement with the City of Center Point for the use of County owned flood mitigated properties for development of a greenway area.

Board of Registrars

45. Resolution authorizing execution of agreement with the following cities/towns to provide election services - revenue generating agreements.

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|------------------------------------|-----------------------------------|
| (a) City of Graysville - \$221 | (i) Town of Mulga - \$100 |
| (b) Town of County Line - \$56 | (j) City of Midfield - \$354 |
| (c) City of Pleasant Grove - \$269 | (k) City of Vestavia \$1,705 |
| (d) City of Leeds - \$177 | (l) City of Brighton - \$44 |
| (e) City of Homewood - \$2,535 | (m) City of Pinson - \$265 |
| (f) City of Clay - \$399 | (n) Town of West Jefferson - \$33 |
| (g) Town of Kimberly - \$55 | (o) City of Fultondale - \$270 |
| (h) City of Trussville - \$962 | (p) City of Hueytown - \$270.67 |
| (i) City of Adamsville - \$210 | |

Emergency Management Agency

46. Resolution to acknowledge the following agreements:

- (a) Alabama EMA Subgrantee Hazard Mitigation Grant #1971-320 - \$51,474
Federal reimbursement for the installation of 12 residential safe rooms in Jefferson County
- (b) Agreement with OneRain, Inc. to provide software technical support for one Servlet Data Collection and a stand alone base station in the amount of \$1,500 for the period April 1, 2012 -

March 31, 2013.

Animal Control

47. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.
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Roads and Transportation - Commissioner Brown

Community & Economic Development

48. Resolutions authorizing execution of WIA Individual Training Account agreements with New Horizon to provide occupational training in computer technology programs to eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000
49. Resolutions authorizing execution of WIA Individual Training Account agreements with Advance Career Training Solution to provide occupational training to eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000
50. Resolutions authorizing execution of WIA Individual Training Account agreements with Fortis Institute to provide pre-apprenticeship construction trade training to eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000
51. Resolutions authorizing execution of WIA Individual Training Account agreements with Jefferson County Joint Apprenticeship School to provide pre-apprenticeship construction trade training eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000
52. Resolution authorizing execution of a WIA agreement with Paxen Learning Center to provide training for 75 participants to receive GED's in the amount of \$281,526.93 - WIA funds.
53. Resolution authorizing execution of a WIA agreement with The Dannon Project to provide training for 60 participants in high growth careers in healthcare and prepares participants for entry level positions in the amount of \$302,134.29 - WIA funds.
54. Resolution authorizing execution of a WIA agreement with St. Vincent's Hospital d/b/a Jeremiah's Hope Academy to provide training for 24 participants in high growth careers in healthcare and prepares participants for entry level positions in the amount of \$104,113 - WIA funds.
55. Resolution authorizing execution of a grant agreement with ADECA for Program Year 2012/Fiscal Year 2013 to provide funding for training of eligible adults, dislocated workers and youth participants in the amount of \$5,297,003.
56. Resolution authorizing execution of Amendment No. 2 to the agreement with CEAssociates Engineers for the Edgewater Park Project which extends agreement an additional 256 day at no additional cost.
57. Resolution authorizing execution of Amendment No. 1 to the agreement with Jefferson County Housing Authority to extend agreement for fair housing counseling services an additional 92 days at no additional cost.

58. Resolution authorizing execution of an agreement with Formworks Architects to provide services for the Trussville Senior Center in the amount of \$25,500 - CDBG funds.
59. Resolution authorizing execution of an agreement with Thompson Architectures to provide services for the Fairfield Library Improvements Project in the amount of \$26,250 - CDBG funds.
60. Resolution authorizing execution of Amendment No. 1 to the agreement with Jefferson County Housing Authority for the Spring Gardens Rehabilitation Rental Rehabilitation Project which increase agreement amount by \$45,000 - federal funds (\$225,000 total contract amount).
61. Resolution authorizing execution of a Release of a Partial Satisfaction of Mortgage for Steve Taylor, d/b/a Zaxby's for release of two of ten properties currently held as collateral on the loan.
62. Resolution authorizing execution of Amendment No. 2 to the agreement with Vista Roofing & Restoration which increase agreement amount by \$100,000 - CDBG funds to a total not to exceed \$400,000.
63. Resolution authorizing execution of an agreement with Sentry Heating, Air Conditioning, Plumbing & Generators for the purchase and installation of an air conditioning unit at the Vestavia Hills Senior Center in the amount of \$14,550 - federal & local funds from the City of Vestavia Hills.

Roads & Transportation

64. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: Fultondale Gas and AT&T.
65. Resolution identifying surplus County equipment and authorizing disposal of said equipment via sale to scrap yard.
66. Resolution identifying surplus County equipment and authorizing disposal of said equipment via internet auction.
67. Resolution to pay ALDOT 80% refund for three mobile homes the County sold for the Morgan Road Widening Project - Tracts 29.001O, 29.002O and 66 in the amount of \$4,120.
68. Resolution authorizing execution of Amendment No. 1 to the agreement with DLT Solutions, LLC to provide AutoCad 2012 subscription renewal for the period May 8, 2012 - May 7, 2013 in the amount of \$3,420.16 (remaining budget \$0)
69. Resolution authorizing execution of a right of way deed/agreement with Jefferson County Board of Education and Alabama Power Company for acquisition of right of way for the new Concord Elementary School Project.

Office of Senior Citizen Services

70. Resolution authorizing execution of an agreement with Blue Line Media, LLC to provide advertisement for the SMP grant, to expend funds in the amount of \$11,000.
 71. Resolution authorizing execution of an agreement with MailFinance for rental of postage meter and maintenance for the period of thirty six months at a cost of \$140 per month.
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VII. NEW BUSINESS

Board of Registrars

1. Resolution to approve the request to change the polling location at Birmingham Fire Station #17 Wylam - Precinct 5508 to Faith Chapel Christian Center due to lack of space, parking, handicapped parking and heating and air conditioning.