

JEFFERSON COUNTY COMMISSION

DATE: August 15, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Jonathan Riddle, Minister of Music - Pleasant Ridge Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 25, 2013

V. PUBLIC HEARING

- a. Land Planning & Development Services - Rezoning Hearing
- b. County Attorney - To consider a petition for annexation of two parcels of real property into the Mt. Olive Fire District.

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

County Attorney

1. Resolution to deny the claim of Bobbie Jean Williams.
2. Resolutions to deny the following personal injury claims:
 - a. Carrie Dooley
 - b. Darlene McLemore
3. Resolutions to approve the following sewer backup damage claims:
 - a. Regina Blanding - \$8,430.73
 - b. John Regal - \$73,508.59
 - c. Clyde A. Bush, Sr. - \$95,301.76
 - d. Neisey Findley - \$100,000

Human Resources

4. Resolution authorizing execution of Amendment No. 2 to the agreement with Humana Specialty Benefits (Humana, Inc.) to provide voluntary group vision insurance to participating employees (100% employee paid) for FY2013-2014.

5. Resolution authorizing execution of Amendment No. 2 to the agreement with Dearborn National to provide basic life, accidental death and dismemberment insurance for employees for FY2013-2014 in the amount of \$303,600.(remaining budget \$0)
 6. Resolution authorizing execution of Amendment No. 2 to the agreement with Chappelle Consulting Group to provide COBRA/HIPAA administrative services for FY2013-2014 in the amount of \$4,000. (remaining budget \$0)
 7. Resolution authorizing execution of Amendment No. 2 to the agreement with Chappelle Consulting Group to provide flexible benefits plan administrative services for FY2013-2014 in the amount of \$8,500. (remaining budget \$0)
 8. Resolution authorizing execution of Amendment No. 2 to the agreement with Behavioral Health Systems to provide management care/employee assistance services for employees for FY2013-2014 in the amount of \$450,000. (remaining budget \$0)
 9. Resolution authorizing execution of Amendment No. 2 to the agreement with Corporate Cost Control (formerly Consultech Cost Control) to provide unemployment cost control services for FY2013-2014 in the amount fo \$5,200. (remaining budget \$0)
 10. Approval of BMO” Request for Certifications report.
 - a. Office of Senior Citizen Services
 - i. Information Specialist - 2 positions
 - ii. Sr. Grant Management Coordinator
 - iii. Administrative Analyst - 2 positions
 - iv. Social Worker - 4 positions
 - b. Youth Detention - Custody
 - i. Juvenile Detention Officer - 2 positions
 - c. Roads & Transportation - Highway Maintenance - Bessemer
 - i. Truck Driver
 - ii. Heavy Equipment Operator
 - iii. Bridge Maintenance Worker
 - d. Roads & Transportation - Highway Maintenance - Ketona
 - i. Skilled Laborer
 - e. Cooper Green Mercy Health Services
 - i. Chief Accountant
 11. Resolution appointing Tracy Pate to serve as the Interim Director of Roads and Transportation as an at-will appointee.
 12. Resolution appointing Derry Johnson to serve as the Interim Director of Jefferson County Office of Senior Citizen Services as an at-will appointee.
- Pension Board**
13. Resolution to approve pension contribution and County match for the following due to granted military leave of absence:
 - a. William Pharr - Sheriff’s Office - \$462.24
 - b. Chantel Crosby - Sheriff’s Office - \$2,082.32
 - c. David Floyd, Jr. - Jeff. Rehab & Health Center - \$2,616.62

Personnel Board

- 14. Resolution to acknowledge the following agreements:
 - a. Official Payments Holdings, Inc. - maintenance on Interactive Voice Response system - FY13/14 - \$3,948 (remaining budget \$235,357.86)
 - b. IBM Corp. - technical support for statistical software package - FY13/14 - \$9,229.22 (remaining budget \$226,128.64)
 - c. First Advantage Enterprise Screening Corp - to provide on-line skills testing services - September 29, 2013 - September 28, 2014 - \$12,000 (remaining budget \$31,250)
 - d. Tutwiler Hotel Hampton Inn & Suites - to provide hotel accommodations and services - FY13/14 - \$120,000 (remaining budget \$29,294)
 - e. Sheraton Birmingham Hotel - to provide hotel accommodations and services - FY13/14 - \$29,924 (remaining budget \$0)

Environmental Services

- 15. Resolution authorizing execution of an agreement with Alabama Power Company for the acquisition of existing APCO equipment installed at the Cahaba River WWTP in the amount of \$1.00. (remaining budget \$1,463,333.42)
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Finance and IT - Commissioner Stephens

- 16. Resolution to approve the appointment of Chris Richards to fill the unexpired term of Berney McGaughy on the Concord Fire District Board of Trustees for a term ending September, 2014.

Finance

- 17. Approval of the Unusual Demands report.
- 18. Resolution to remove equipment from fixed assets (Tax Collector - Bessemer)

Purchasing

- 19. Approval of Purchasing Minutes for week of 7/16/13 - 7/22/13, 7/23/13 - 7/29/13 and 7/30/13 - 8/5/13.
- 20. Approval of Exceptions Report for week of 7/16/13 - 7/22/13, 7/23/13 - 7/29/13 and 7/30/13 - 8/5/13.
- 21. Approval of Encumbrance Report for week of 7/16/13 - 7/22/13, 7/23/13 - 7/29/13 and 7/30/13 - 8/5/13.
- 22. Resolution authorizing execution of an agreement with the Walker County Board of Education as a participant in the Jefferson County Regional Purchasing Cooperative. This is a revenue generating agreement.

Budget Management Office

- 23. Approval of Staff Development report.
 - a. Multiple Staff Development

i. Board of Equalization - 3 participants		
Cleon Roger, Aaron Self & Mark Wilson	(State funds)	\$675.00
AL III Basic Mapping		
Hoover, AL – September 25-27, 2013		
ii. County Attorney - 2 participants		
Shawna Smith		\$327.00
French McMillan		\$327.00
CLE Workman’s Comp Seminar		
Birmingham, AL – September 20, 2013		
iii. Family Court - 22 participants		
Mandy Vance		\$1,480.80
Tiffany Large		\$447.18
Lakita Hall-Wright		\$447.18
Beverly Alldredge		\$447.18
Larry Hooks		\$447.18
Kim McAdory		\$447.18
Georgia Watkins		\$447.18
Veronica Johnson-Gyce		\$447.18
Nick Boler		\$447.18
Gwen Reason		\$447.18
Bert Charles		\$447.18
Vanessa O’Neal		\$447.18
Rebecca Snoddy		\$447.18
Alvin Hicks		\$447.18
Toni Richardson		\$447.18
Marsha Wright-Carter		\$447.18
Carrie Hill		\$447.18
Tiffany Roper		\$447.18
Rodney Reese		\$447.18
Steven Vance		\$447.18
Cherie Foster		\$447.18
Beth Cardwell		\$447.18
Juvenile Probation Officers Annual Conference		
Orange Beach, AL – September 23-25, 2013		
iv. Revenue - 2 participants		
Wesley Moore		\$185.00
Michael Humber		\$185.00
CROAA Training Class		
Orange Beach, AL – August 19-22, 2013		
v. Revenue - 2 participants		
Marlin Allen		\$110.00
Bruce Thompson		\$110.00
ALTLIST Annual CRE Update		
Montgomery, AL – September 6, 2013		
vi. Revenue - 2 participants		
Marlin Allen		\$110.00
Bruce Thompson		\$110.00

Large Manufacturing & Suppliers Speciality Audits
 Hoover, AL – September 20, 2013

b. Individual Staff Development

i. Commission - District 1		
George Bowman		\$959.83
Assn. of County Commissioners of Alabama meeting		
Orange Beach, AL – April 19-22, 2013		
ii. Community & Economic Development		
Keith Strother	(Grant funds)	\$1,621.11
Southeastern Employment & Training Assn.		
Lexington, KY – September 21-25, 2013		
iii. Emergency Management Agency		
Horace Walker		\$775.30
Building Design for Homeland Security		
Emmitsburg, MD – September 9-13, 2013		
iv. Environmental Services		
Matthew Alpaugh		\$2,365.01
WEFtec 2013 Conference		
Chicago, IL – October 6-10, 2013		
v. Family Court		
Tammy Holman		\$414.37
Administrative Support Assistants Conference		
Orange Beach, AL – September 25-27, 2013		
vi. Revenue		
Bruce Thompson		\$2,181.50
Tax Audit		
Dallas & Houston, TX – September 7-14, 2013		
vii. Revenue		
Eddie Woodis		\$110.00
Special Issues for Sales & Use Tax Examinations		
Hoover, AL – October 11, 2013		
viii. Roads & Transportation		
Kelly Watson		\$415.00
Principles of Real Estate Appraisal		
Online Class		
ix. Sheriff's Office		
Paige Abbott		\$1,315.00
Basic Latent Fingerprint Comparison		
Youngsville, NC – September 15-21, 2013		
x. Sheriff's Office		
Anthony Dotson		\$25.00

Interviewing for Effect
Birmingham, AL – August 9, 2013

24. Approval of Budget Transaction report.
- a. Position Changes and/or Revenue Changes

1. Roads & Transportation \$796,883.96

Increase revenue and expenditure accounts to record an 80% reimbursement in Federal aid from ALDOT. Funds will be used to purchase property for the High Line Rail Trail for the Red Mountain Park Commission.

- b. Other Budget Transactions

2. Human Resource \$40,000

Add purchasing memorandum to purchase four (4) copiers.

3. Environmental Services \$41,000

Add purchasing memorandum to purchase two (2) trench boxes and two (2) oil and grease extractor units.

- c. For Information Only

4. Sheriff's Office \$300,000

Shift funds from salaries to purchase replacement uniforms.

Information Technology

25. Resolution authorizing execution of a Work Order Agreement for Services # JeffCo -137001 with Unisys Corporation to upgrade MCP environments on production and development systems to HMP 15.0 - mainframe operating system in the amount of \$9,200. (remaining budget \$0)
26. Resolution authorizing execution of a Work Order Agreement for Services # JeffCo -137002 with Unisys Corporation to upgrade MCP environments on production and development systems to HMP 15.0 - mainframe operating system in the amount of \$7,200. (remaining budget \$0)
27. Resolution authorizing execution of a Use Agreement with the City of Hoover for use of data central floor space for storage of computer equipment, software and data to provide an environment that enables the development of a disaster recovery site.

Tax Assessor

28. Resolution authorizing execution of an addendum to the agreement with E-Ring for the purchase, implementation and support of a software module which allows tax payers to file personal property renditions online in the amount of \$435,000. (remaining budget \$515,000)
29. Resolution authorizing execution of an addendum to the amendment to the agreement with E-Rings to provide enhancements to existing software in the amount of \$22,000. (remaining budget \$393,478)

Board of Equalization

- 30. Resolution authorizing execution of an amendment to the agreement with E-Rings to provide enhancements to existing software in the amount of \$48,000. (remaining budget \$369,655)
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Health and General Services - Commissioner Bowman

- 31. Resolution to approve the appointment of Bernetta Smith to fill the unexpired term of Ken Davis on the North Smithfield Greenleas Heights Fire District Board of Trustees for the term ending February, 2016.

General Services

- 32. Resolution authorizing execution of an agreement with H & M Mechanical to replace existing hot water boiler and pumps at the Tom Gloor Building in the amount of \$96,200. (remaining budget \$122,585)
 - 33. Resolution authorizing execution of an amendment to the agreement with Swett & Associates to remove four (4) elevators located at Jefferson Rehabilitation & Health Center from scope of work - \$2,950 reduction.
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Land Planning - Commissioner Knight

Land Planning & Development Services

- 34. Beverage Case: B-2013-009 Robinwood Convenience Store, Inc., applicant; Samsha Charania Ali, Member/Director; Amzad Aliakbar Charania, Store Manager; d/b/a Robinwood Grocery located at 221 3rd Street, Birmingham, for an off-premise retail beer and wine license.
- 35. Beverage Case: B-2013-010 S J Good Marts, LLC, applicant; Charles Jeffrey Mollison, Member; Ashok Jumar, Member/Store Manager; d/b/a Quick Out Chevron located at 4901 Cahaba River Road, Birmingham for an off-premise retail beer and wine license
- 36. Covenants and/or contingencies have been filed /met on the following rezoning case and is ready for final approval: Z-2013-014 Harris Doyle Homes, Inc., owners; R-T to R-G for garden homes; Cotswolds.

Board of Registrars

- 37. Resolution authorizing execution of an agreement with the City of Birmingham for election services in the amount of \$13,430 - revenue.

Family Court

- 38. Resolution authorizing execution of Amendment No. 3 to the agreement with Behavioral Interventions, Inc. to provide equipment and monitoring of the Electronic Monitoring Program for the period September 1 - 30, 2013 in the amount of \$6,000. (remaining budget \$6,640)

Emergency Management Agency

39. Resolution to acknowledge an agreement with Technical Innovations to provide service and maintenance for the EMA conference room and EOC equipment for period April 1, 2013 - September 30, 2014 in the amount of \$26,853. (remaining budget \$3,919)

40. **Animal Control**

Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

Roads and Transportation - Commissioner Brown

Community & Economic Development

41. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Dental Staff School to provide dental assistant training for eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
42. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Asbestos Workers Local #78 to provide occupational training for the Asbestos Insulation Mechanic Program to eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
43. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Jefferson County Joint Apprenticeship Company to provide pre-apprenticeship construction trade training for eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
44. Resolution authorizing execution of a Request for Release of Funds and Certification form for the Clay Senior Center Improvements Project are under the Community Development Block Grant as a part of the federally mandated Environmental Review process.
45. Resolution authorizing execution of a Finding of No Significant Impact for the Clay Senior Center Improvements Project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
46. Resolution authorizing Regions Bank to initiate a foreclosure for Jefferson County in conjunction with Regions concurrent foreclosure, on property located at 1025 Utica Place, Birmingham financed through the HOME funded Homebuyer Assistance Program. The borrower is deceased.

Roads & Transportation

47. Request from Alabama Gas Corporation to locate their facilities on Jefferson County right of way.
48. Resolution to increase Environmental Services fleet by one unit.
49. Resolution that three units assigned to Jefferson Rehabilitation & Health Center be reassigned for use by the Office of Senior Citizen Services.

- 50. Resolution for payment of acquired right of way and temporary construction easement , Tract No. 2 for the Tarrant Huffman Road Project in the amount of \$2,400.
- 51. Resolution and Letter of Intent to ALDOT for the Bridge Replacement Project on Minor Parkway over Burlington Northern Railroad Project for finalization of the project for construction.
- 52. Resolution to temporarily close Oakwood Drive 822 feet south of Dogwood Lane for Southern Natural Gas to remove and replace a failing 24" high pressure gas main beginning August 19th and expected to be completed and reopened by August 24, 2013.
- 53. Resolution authorizing execution of a Quit Claim Deed to the City of Birmingham for the High Line Rail to Trails project. The City will use the property solely as a public park as required by ADECA.

Office of Senior Citizen Services

- 54. Resolution to accept state grant funds in the amount of \$10,400 from the Alabama Department of Senior Services to be used to supplement the Older Americans Act programs for outreach and to promote the development of physical and mental activities of seniors.
- 55. Resolution to accept grant funds in the amount of \$350,623.18 from the Alabama Department of Senior Services to provide services to include the provision of meals through the nutrition programs, nutrition education, health prevention and avoidance of fraud and abuse and support for advocacy activities.
- 56. Resolution to accept grant funds in the amount of \$788,386.55 from the Alabama Department of Senior Services to provide services to include the provision of meals through the nutrition programs, nutrition education, health prevention and avoidance of fraud and abuse and support for advocacy activities.
- 57. Resolution authorizing execution of amendments to the agreement with the following Senior Centers to provide one-time Enhanced Seed Activity Funds from the Alabama Department of Senior Services.
 - a. City of Brighton - \$1,000
 - b. Bessemer Housing Authority - \$1,000
 - c. City of Graysville - \$600
 - d. Hopewell Baptist Church - \$1,000
 - e. JC Housing Authority - Spring Gardens - \$1,000
 - f. Town of Sylvan Springs - \$1,000
 - g. City of Tarrant - \$1,000
 - h. City of Warrior - \$1,000

VII. NEW BUSINESS