

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: September 27, 2011

TIME: _____

I. ROLL CALL

II. INVOCATION

Rev. Tim Clark - Brookwood Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

September 13, 2011

V. RATIFY RESOLUTION

Sep-16-2011-724-SP-MTG - regarding "Proposed Terms and Conditions for Settlement and Refinancing of Jefferson County's Outstanding Sewer Warrants".

VI. PUBLIC HEARING

Land Planning & Development Services: To receive comments regarding proposed amendments to the Zoning Resolution of Jefferson County relating to the sale of alcoholic beverages.

VII. RESOLUTIONS

Commissioner Carrington

1. Resolution to approve the appointment of Tony Petelos as County Manager of Jefferson County.

Human Resources

2. Resolution to establish a reserve for the Self-Insured Auto Liability, General Liability and Workers' Compensation Programs for FY2011-2012 at the expected confidence level of \$6,268,601.
3. Resolution authorizing the Finance Director to issue a check to Molton, Allen & Williams, LLC in the amount of \$1,116,619 to cover the cost of insurance policies for FY2011-2012.
 - Travelers Indemnity Co. - property & casualty/boiler & pressure valve - \$550,000
 - Safety National Casualty Company - excess workers' compensation - \$142,429
 - National Union Fires Insurance Company - crime & dishonesty - \$21,440
 - Darwin Select Insurance Company - professional liability & general liability - \$402,750

4. Resolution authorizing change to the current payroll deductions for employee contributions to medical health insurance from the second pay period each month to both the first and second bi-weekly and semi-monthly pay periods effective October 1, 2011.
5. Resolution to adopt Stop Loss Health Insurance Policy submitted by Molton, Allen & Williams, LLC, on behalf of Blue Cross Services, at the rate of \$11.53-single and \$22.32- family per employee per month.
6. Resolution to adopt and implement the Fiscal Year 2010-2011 Personnel Board of Jefferson County Annual Classification Survey effective October 1, 2011 in the amount of \$13,145.60.
7. Resolution authorizing execution of Amendment No. 2 to the agreement with Hill Administrative Services to provide administration of the County's workers' compensation program for FY2011-2012 in an amount not to exceed \$57,000. (budget available \$57,000)
8. Resolution authorizing execution of an agreement with Behavioral Health Systems, Inc. to provide managed care/employee assistance plan for FY2011-2012 per payment schedule. (budget available \$500,000)
9. Resolution authorizing execution of an agreement with EDPM to provide employment background investigation services for FY2011-2012 in the amount of \$10,000. (budget available \$10,000)
10. Resolution authorizing execution of an agreement with Chappelle Consulting Group to provide administration services for the Flexible Benefits Plan for FY2011-2012 in the amount of \$15,000. (budget available \$15,000)

Personnel Board

11. Resolution to acknowledge amendments/agreements between the Personnel Board and the following for FY2011-2012:
 - (a) AON Consulting, Inc. - administration of Protective Services Profile - \$35,640
 - (b) Hampton Inn & Suites - accommodations and services - \$145,000
 - (c) Sheraton Birmingham Hotel - accommodations and services - \$40,000
 - (d) Tier Technologies, Inc. - maintenance on Interactive Voice Response system - \$4,542
 - (e) First Advantage Enterprise Screening Corp. - online skills testing services - \$12,000
 - (f) AL.com - internet marketing and advertising services - \$14,700

Commissioner Bowman

Cooper Green Mercy Hospital

12. Resolution authorizing execution of agreements with the following for CGMH to provide clinical education to various healthcare students. These are no cost agreements.
 - (a) Tuskegee University/School of Nursing & Allied Health - undergraduate nursing students
 - (b) Miles College/Dept. of Social Work - undergraduate Social Work students
 - (c) UAB/Nutrition Sciences Program - Dietician students
 - (d) UAB/School of Health Professionals - graduate Surgical Physician Assistant Program students
13. Resolution authorizing execution of an agreement with Hospice Complete to provide respite care and pain management and/or pain alleviation for persons having terminal illness. This is a revenue

generating agreement.

14. Resolution authorizing execution of amendment to the agreement with Callahan Eye Foundation to increase contract amount from \$76,565 to \$90,000 to provide surgical eye services. (budget available \$90,000)
15. Resolution authorizing execution of an agreement with Data Innovations, LLC to provide Lab Instrument manager solution to interface with a Medsphere open vista clinical system in the amount of \$61,285.60. (budget available \$61,285.60)
16. Resolution authorizing execution of agreement with Jefferson County Board of Health for lease of space for pharmacies at the following locations: (a) Arlington Avenue (b) 6th Avenue South (c) Tuscaloosa Avenue, SW (d) West Boulevard (e) Avenue E-Ensley in the amount of \$49,152. (budget available \$50,000)
17. Resolution authorizing execution of Amendment 1 to the agreement with Bard Peripheral Vascular to add additional items to current contract Consignment Supply List. (costs according what is purchased - budget available \$325,000)
18. Resolutions authorizing execution of the following Change Orders with Brice Building Company for Emergency Room renovation project:
 - (a) Change Order No. 2 - to extend contract an additional 36 days at no additional cost
 - (b) Change Order No. 3 - credit of \$422 for steel allowance
 - (c) Change Order No. 4 - additional \$695 from contingency allowance to fill in existing roof opening
 - (d) Change Order No. 5 - additional \$1,113 from contingency allowance to add 3 pole breaker for air handler
 - (f) Change Order No. 6 - additional \$375 from contingency allowance/for low voltage strapping
 - (g) Change Order No. 7 - contingency allowance credit of \$20,239 to close ER project
19. Resolution to direct Dr. Sandral Hullett to draft documents necessary under Alabama law to create a healthcare authority and to draft a business plan to operate such authority and to submit such documents and business plan to the Commission for further consideration.

General Services

20. Resolution that Birmingham Courthouse parking deck and surface lots will be manned beginning Monday, October 3, 2011 (date contingent upon employee availability) and fees will again be charged for public parking at both locations.

Commissioner Brown

Community & Economic Development

21. Resolution authorizing execution of an amendment to the Emergency Shelter Grant Program agreement with Bridge Ministries to extend contract period to December 30, 2011.
22. Resolution authorizing execution of an amendment to the Emergency Shelter Grant Program agreement with AIDS Alabama, Inc. to extend contract period to February 29, 2012.

23. Resolution authorizing execution of an agreement with Engineering Service Associates, Inc. to provide services associated with the North Smithfield Manor Park Project in the amount of \$34,895 - federal funds.
24. Resolution authorizing execution of an agreement with Hatch Mott MacDonald to provide engineering services for the West Highland Water Line Project in the amount of \$36,150 - federal funds.
25. Resolutions authorizing execution of (a) Finding of No Significant Impact and (b) the Release of Funds form for the Murphree Road Improvements Project as parts of the federally mandated environmental review process.

Roads & Transportation

26. Resolution authorizing execution of an agreement with ALDOT to receive federal disaster relief funds for the removal and disposal of debris from the April 27th tornado event in the estimated amount of \$76,312.
27. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T and Warrior River Water Authority.
28. Resolution for payment of cost bill in condemnation case Jefferson County v. Clifford J. Balzi, Sr. - Tract No. 10 on the Topics Phase VII Project-Chalkville Road @ Green Drive in the amount of \$57,658.40.
29. Resolution for payment of cost bill in condemnation case Jefferson County v. L & K Properties, LLC, et al. - Tract No. 26 on the Morgan Road Widening Project in the amount of \$146.
30. Resolution for payment of down payment assistance and replacement housing - Tract No. 29.002O on the Morgan Road Widening Project in the amount of \$6,616.68.
31. Resolution for payment of replacement housing - Tract No. 29.002O on the Morgan Road Widening Project in the amount of \$6,700.
32. Resolution for payment of advance relocation claim of personal property - Tract No. 29.002O on the Morgan Road Widening Project in the amount of \$1,700.
33. Resolution for payment of relocation of on-premise sign - Tract No. 4.001O on the Morgan Road Widening Project in the amount of \$3,271.25.
34. Resolution authorizing execution of a Deed of Exchange for sanitary sewer right-of-way for Jefferson County Board of Health.

Commissioner Knight

35. Resolution to approve the reappointment of Virginia Doyle to serve on the Jefferson County Economic & Industrial Development Board beginning November 1, 2011 and ending October 31, 2015.

Emergency Management Agency

36. Resolution to acknowledge a Cooperative Agreement with Alabama EMA for Emergency Management Performance Grant funding for FY2011 in the amount of \$250,584 in support of

comprehensive planning processes that seek to enhance emergency management and catastrophic planning capabilities.

Probate Court

- 37. Resolution authorizing execution of an agreement with Business System & Consultants, Inc. for the purchase of Canon reader scanners and maintenance for a period of one year, expiring August 31, 2012 in the amount of \$36,645.88. (budget available \$36,645.88)

Family Court

- 38. Resolution authorizing execution of an agreement with Behavioral Intervention, Inc. to provide electronic monitoring services for the period September 1, 2011 - August 31, 2012 in the amount of \$72,000. (budget available \$96,142)

Commissioner Stephens

- 39. Resolution to approve the reappointment of Don Holmes to serve on the Jefferson County Economic & Industrial Development Board beginning October 1, 2011 and ending September 30, 2015.

Finance

- 40. Approval of the Unusual Demands report.
- 41. Resolution to approve request to remove equipment from fixed assets.

Budget Management Office

- 42. Approval of Staff Development report.

Multiple Staff Development

Commission (2 participants)	
W. David Carrington	\$1,632.00
James A. Stephens	\$1,597.55
Sewer Debt Creditor Meeting	
New York, NY - August 23-25, 2011	

Individual Staff Development

Commission	
Sandra Little Brown	\$100.00
Assn. of County Commissions of Alabama	
Tallapoosa, County, AL - September 21-22, 2011	

Community Development	
Paula Leeth-Potter	\$572.86
Region 3 Targeted Population Forum	
Atlanta, GA - October 12-14, 2011	

Cooper Green Mercy Hospital

Shirin Banu American College of Physicians Orlando, FL - February 17-20, 2011	\$1,579.12
Shirin Banu CME Course/Improving the Management of HIV Disease Atlanta, GA - March 14-15, 2011	\$60.00
Land Planning & Development Services Jeff Gunter 2011 AL Assn. of Floodplain Managers Fall Conference Auburn, AL - October 17-19, 2011	\$398.74
Tax Assessor Janet Bell AL III: Basic Mapping Montgomery, AL - October 12-14, 2011	\$639.88

FOR INFORMATION ONLY

Personnel Board Raymond Goolsby Auburn University Non-Technical Career Expo Auburn, AL - September 21, 2011	\$600.00
Tiffany Owens JSU Fall Career Fair Jacksonville, AL - October 6, 2011	\$125.00
Tiffany Owens University of South Alabama Allied Health & Nursing Expo Mobile, AL - September 7, 2011	\$250.00
Tiffany Owens UAB 2011 Fall Job & Internship Fair Birmingham, AL - September 20, 2011	\$200.00
Tiffany Owens UA 2011 General Interest & Business Career Fair Tuscaloosa, AL - September 22, 2011	\$525.00

43. Approval of the Budget Transaction report.
1. Roads & Transportation \$767,522.57
 Increase revenue and expenditures to record an 80% reimbursement from ALDOT for the purchase of additional right-of-way for the Morgan Road Widening Project.
 2. Probate Court \$8,300
 Shift funds and add purchasing memorandum to purchase three Canon reader-scanners.
44. Resolution to adopt budget for Fiscal Year 2011-2012 as presented.
45. Approval of Request for Certification report.

Youth Detention
Administrative Assistant II
Cooper Green Mercy Hospital - Ultrasound
Diagnostic Imaging Technologist - 2 regular & 1 provisional

Purchasing

46. Approval of Purchasing Minutes for week of 09/01/2011- 09/07/2011 and 09/08/2011- 09/14/2011.

Revenue

47. Resolution to approve Ordinance No. 1801 - Jefferson County Entity Business License Tax.
48. Resolution to approve designated depositories for the Dept. of Revenue for FY2011-2112: BBVA Compass, BB&T Bank, Bryant Bank, First Federal Savings Bank and Regions Bank.

Information Technology

49. Resolution authorizing execution of Amendment No. 1 to the agreement with Dynamix Group, Inc. to provide hardware and software maintenance for datacenter backup environment for the period September 7, 2011 - September 6, 2012 in the amount of \$31,038. (remaining budget \$14,062.15)
50. Resolution authorizing execution of Non-Disclosure & Data License Agreement for GIS data and services with the following.

(a) ADS Environmental Services (b) New Fields

51. Resolution authorizing execution of a Cooperative Agreement with the Town of County Line for the sharing of GIS information data and associated technology.

Sheriff's Office

52. Resolution to acknowledge an agreement with Drive Square, Inc. to provide the Drive Square Driving Simulation System and to provide maintenance, support and product upgrades for a one-year period (July 1, 2011 - June 30, 2012) in the amount of \$22,720.

County Attorney

53. Resolution to settle the workers' compensation claim of Audrey Johnson in the amount of \$35,000.
54. Resolution to settle the lawsuit styled Jefferson County, Alabama v. D. Bruce Irwin in the amount of \$44,590.
55. Resolution authorizing execution of a License Agreement with the City of Morris and John S. Young, Jr., LLC-Receiver for use of County owned property in the Town of Kimberly to be used as a police and fire training facility for FY2011-2012.
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VIII. NEW BUSINESS

Finance

1. Resolution to approve Jefferson County Fiscal Policies.